

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting June 7, 2012

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, June 7, 2012 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer James Newman

Member(s) Absent: None

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire, Engineer D. Jeffrey Golding and Admin. Secretary Susan Seebold

VISITORS PRESENT:

Ken Estep of Christ United Methodist Church

MINUTES:

The Authority members reviewed the minutes of the May 3, 2012 PTMA meeting. A motion was made by Assistant Secretary/Treasurer James Newman to approve the minutes from the May 3, 2012 Penn Township Municipal Authority meeting as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

PUBLIC COMMENT:

None

CORRESPONDENCE:

None

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

Kenneth Estep of Christ United Methodist Church reported that the church is ready to construct the water main extension from Harris Estates to the proposed church site located along Route 522. Mr. Estep further reported the church plans to install a yard hydrant and water meter pit for a pavilion that will be constructed on their property within the next year and plans to build the new church building in approximately six years. After a brief discussion, the Authority instructed Mr. Estep to submit the water main extension shop drawings and material list to the Authority's engineer for review. Upon approval of the shop drawings and material list, the Authority will obtain bids for the water main materials as agreed upon in the Water Main Extension Agreement between PTMA and Christ UMC.

(Ken Estep left the meeting at 7:33 p.m.)

PTMA WELL HOUSE ACCESS ROAD:

Solicitor Robert Cravitz reported the revised Deed of Easement for the proposed PTMA Well House Access Road has been sent to SIDCO for their review, approval and execution. Inspector Pete DeWire presented and discussed the plans for the proposed PTMA Well House Access Road and Well House gate.

BREEZEWOOD, PHASE 1A:

Chairman Thomas Ferry reported that Jay Fulkroad & Sons, Inc. has established water and sewer escrow accounts for the completion of Breezewood, Phase 1A. Chairman Ferry further reported an inspector from Gannett Fleming has been assigned to this project as per Inspector Pete DeWire request. Engineer D. Jeffrey Golding reported the sewer mains previously installed in Breezewood, Phase 1A have been flushed, televised and tested. Engineer Golding further reported the sewer manholes in the above-mentioned phase have failed the vacuum test and will need to be repaired prior to retesting.

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CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he has nothing further to report.

VICE-CHAIRMAN'S REPORT – Neal Smith:

Vice-Chairman Neal Smith reported the Authority has received a verbal request from Bill Graefe for the Authority to install a sewer stub to the existing sewer main located across the road from Mr. Graefe's vacant lot that is situated between 14 Burgess Avenue and 20 Burgess Avenue. After a brief discussion, the Authority stated they will not install the sewer stub to the above-mentioned property as the cost and installation of the sewer stub and sewer lateral are the property owners' responsibility.

INSPECTOR'S REPORT – Pete DeWire:

Inspector Pete DeWire reported the silver metal posts have been constructed and will be installed around the PTMA manholes located along the Clifford Road sewer trunk line in the near future.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A) After a brief discussion, the Authority directed Engineer D. Jeffrey Golding to obtain a quote from Gannett Fleming, Inc. to conduct a radio survey of the PTMA telemetry system to determine what is blocking the radio signal from the PTMA stand pipe to the PTMA well house.

TREASURER'S REPORTS – Timothy Laubscher:

Financial Reports:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C)

Authorization of Bill Payments:

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Assistant Secretary/Treasurer James Newman motioned to adjourn the June 7, 2012 PTMA meeting at 8:21p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority